

**Georgetown Township Final Plat Checklist
Crimson and Clover**

Final Plat:

- A. Submit the following to the Zoning Administrator at the Township Office by the established deadline (which is normally approximately one week prior to the Township Board meeting) and must be submitted in time for approval to be granted within two years of the date of final preliminary plat approval (call the Building and Zoning Department at 457-2690 for deadline dates and meeting dates):**
- 1. COMPLETELY filled out and signed application (which could be obtained on the Township website at georgetown-mi.gov, Forms, Plat or at the Township Office),** Enclosed
 - 2. Three FOLDED paper drawings of the final plat,** Enclosed
 - 3. An electronic copy of the plan (pdf file could be emailed),** Emailed on August 16, 2016
 - 4. Letter of Credit and explanation of work that must still be completed,** Enclosed
 - 5. Any outstanding fees because all fees must be paid,** Paid, email verification enclosed
 - 6. Signed street light petition and sidewalk compliance letter if not submitted previously,** Previously submitted on September 14, 2015, copy enclosed for reference
 - 7. The final plat plan shall list the list the lowest building opening for each lot in the plat as recorded with the Ottawa County Drain Commission.** Enclosed
- B. A representative must attend the following meeting (dates would be provided by contacting the Township Office at 457-2690 or at the time of submittal), which begins at 7:30 p.m. and is held at the Township Office:**
- 1. Township Board meeting (normally the second and fourth Monday of the month).**
Jack Barr, PE (Nederveld, Inc.) will be in attendance at the Township Board meeting on August 22, 2016